

15 August 1961

**MEMORANDUM FOR:** Deputy Chief, Administrative Staff

**SUBJECT** : Move of Partitionette to New Building

1. It is requested that 350 linear feet of the Partitionette now used in M Building and 350 26th Street be moved to the New Building for use in the Document Division, OCR.

2. This Partitionette was purchased approximately three to five years ago at a cost of \$22.00 or more a linear foot. Moving this furniture to Langley will result in a considerable monetary saving to the Agency.

  
Chief, Document Division

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cc: Chief, Control Branch